

**TUESDAY, OCTOBER 1, 2024**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, October 1, 2024, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Metzger, County Administrator, was also in attendance. Mr. Gary K. Scherer was absent from today's meeting.

**In the Matter of  
Minutes Approved:**

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from September 24, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**BE IT RESOLVED**, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 1, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

**BE IT FURTHER RESOLVED**, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$324,801.67** the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**BE IT RESOLVED**, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated October 1, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

**BE IT FURTHER RESOLVED**, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$7,525.74** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of  
Appropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATION:

**\$7,235.47 – 277.6126.5901 – Hughes Upper Other Expenses – Engineer**

**\$7,000.00 – 279.6128.5901 – Greenbriar Other – Engineer**

**\$9,000.00 – 101.1105.5703 – Contingencies - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Transfer and Reappropriations Approved:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$9,000.00 – 101.1105.5703 – Contingencies – Commissioners**  
TO  
**101.1112.5429 – Countywide Rentals – Commissioners**

**\$76.00 – 101.2083.5527 – Vehicles – Sheriff**  
TO  
**101.2083.5430 – Training – Sheriff**

**\$9,000.00 – 101.2083.5527 – Vehicles – Sheriff**  
TO  
**101.2083.5483 – Uniforms – Sheriff**

**\$3,000.00 – 503.6916.5402 – Contract Repairs Darby Sewer – Engineer**  
TO  
**503.6916.5300 – Materials Supplies Darby Sewer – Engineer**

**\$10,000.00 – 932.1227.5102 - Salary Adult Probation Grant – Common Pleas**  
TO  
**932.1227.5203 – Insurance Adult Probation Grant – Common Pleas**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of  
Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Mrs. Nash is getting ready to go out to trustees, public safety agencies, and community stakeholders to introduce myself.
- The FEMA-required Mitigation Plan is due in December 2025. More information coming on planning and public meetings.
- The BRIC-2023 grant notification was sent out by Ohio EMA last week. Not certain of the details related to the grant yet, but OEMA will be reaching out with more details. I will try to have them for next week. Next week I will be asking for a resolution for the grant.

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- Mrs. Nash and Ed Warner are working on the hazmat packet due to the SERC (State Emergency Response Commission) by October 17th. We need a resolution that the LEPC group accepts the plan which is a “no change” this year. The LEPC meeting is scheduled for October 10th. I am asking for the Commissioners to appoint me to the LEPC as per their bylaws.

**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Began to configured firewall with “Always ON” VPN for Prosecutor office. Spectrum arrived to terminate fiber and indicated circuit move would be completed following week so after discussing with Tammy we decided to abandon the VPN and await the Eline move.
- Replaced Netgear Switch at SO.
- Terminated Intermedia contract with cancelation of VISO Monthly SAS license.
- Running Dell Analyzer to inform them in quoting VM environment Replacement, also awaiting quote from HP.
- Working with BOE preparing for 2024 election.
- Migrating PC Clerk users to Server01 and planning for move of JuryView from PC Clerk.

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: October 8<sup>th</sup> Agenda – Pickaway Township Zoning Regulations Amendment
- Outstanding Plats: None
- Lot Splits:
  - Approved 3 lot splits in the last week, 8 open applications currently.
- CDBG: None
- Circleville City/Township Joint Planning Board to meet and take action on C&M Walters Partnership Petition (Annexation of 54.49 acres into the City of Circleville)
- Graham Ravines Sketch Plan meeting 10/3/24

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC or unemployment claims filed for the week. BWC claims are at 6 for the year and fraudulent unemployment claims remain at 2 fraudulent and 5 legit claims for 2024. Employer premium refund received September 18<sup>th</sup> in the amount of \$1,856.00.
- GovDeals: Auctions on hold. Prosecutor’s Office to switch out desk pending move.
- CEBCO and Wilson Partners presentation Tuesday, September 24<sup>th</sup>. \$3.34 million in savings between Franklin County.
- Two new hire packets were sent out last week (Engineer). A total of 78 new hire packets have been handed out in 2024. EMA Communications Technician re-posted, and part-time custodial position still posted with no application. Full-time custodial position has two.
- Maintenance:
  - In the process to sell SR 56 /Salem Road tower property. Pending Herald publication and bid advertisement.
  - Repairing PCSO underground sprinkler valve and backflow. Met with Koorsen representative Wednesday, September 17<sup>th</sup>. Project still pending. Disagreement with city on code regulations.
  - The Prosecutor’s Office completed the move to the new office Monday night at 8:00 p.m.
  - Mr. Rogols is obtaining a quote from Buckeye Power for the Pickaway County Sheriff’s Office generator system. Working with Susan Turvey. 25% increase for a renewed Buckeye contract.
  - Pickaway County Sheriff’s Office – Water valve break yesterday. Koorsen and Grant Clifton repaired at 8:00 p.m. last night. 6” water line.

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- Pickaway County Sheriff's Office Jail inspection – ongoing maintenance.
- Miscellaneous:
  - All user email – Ohio County Employees Retirement Plan (empower/ formerly CCAO Deferred Comp). Open employee meetings were Tuesday, September 17<sup>th</sup> at 10:00 a.m. and 2:00 p.m. at JFS large conference room. Approximate 20 attendees and combined the two meetings.
  - Mr. Rogols met with Gordon Flesch reps regarding contract expiration. Renegotiating.
  - Pumpkin Show parking fundraiser increase from \$10.00 per car to \$15.00.

**In the Matter of  
Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 20 dogs. There were 11 visitors to the shelter last week and 3 volunteers.

**In the Matter of  
Executive Session:**

At 9:41 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:45 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of  
Emergency Management Agency  
LEPC Member Appointment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the appointment of Tiffany Nash, EMA Director to the Local Emergency Planning Committee with Ohio State Emergency Response Commission. Mrs. Nash's appointment term is October 1, 2024, through 7/31/25.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, OCTOBER 1, 2024**  
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**In the Matter of**  
**National Domestic Violence Awareness Month:**

During business conducted while in session, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

**Resolution No. PC-100124-105**

**WHEREAS**, domestic violence is a serious crime that affects people of all races, ages, income levels, sexes; and,

**WHEREAS**, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to the systematic use of physical, emotional, sexual, psychological, and economic control or abuse, and

**WHEREAS**, children who grow up in violent homes are believed to be abused and neglected at a rate higher than the national average, and

**WHEREAS**, domestic violence costs the nation billions of dollars annually in medical expenses, police, and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity, and

**WHEREAS**, only a coordinated community effort will put a stop to this heinous crime; then,

**THEREFORE BE IT RESOLVED** that we, the Pickaway County Commissioners, urges all citizens to join staff and administration of Haven House of Pickaway County for the Annual Silent Victims Rally on October 7, 2024; and recognize:

**October as**  
**National Domestic Violence Awareness Month**  
**in**  
**Pickaway County, Ohio**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Out of County Travel Approved**  
**For Job & Family Services Employees – October 2024:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of October 2024, at the total probable cost \$2,890.29. Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed who would be attending the Silent Victims March Next Monday.

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**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Sheriff Hafey.

- No serious injuries from the storm over the weekend.
- Four agencies are meeting the end of the week to determine if the no-burn ban should stay in effect.
- Mid-implementation of the Right Stuff time keeping software.
- Next Tuesday holding target areas on US 23 to help reduce the high number of crashes and incidents.
- The Sheriff's Office will be escorting the Eyes of Freedom to the Circleville Pumpkin Show on a new route this year.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending September 28, 2024.

A total of \$460 was reported collected as follows: \$120 in dog license; \$45 in dog license late penalty; \$60 in adoptions; \$135 in private donations; \$25 in redemption fees and \$75 in microchip fees.

Four (4) stray dogs were processed in; six (6) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner {absent}  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk